

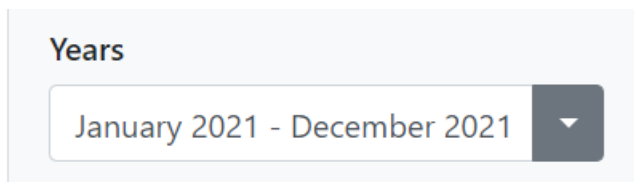
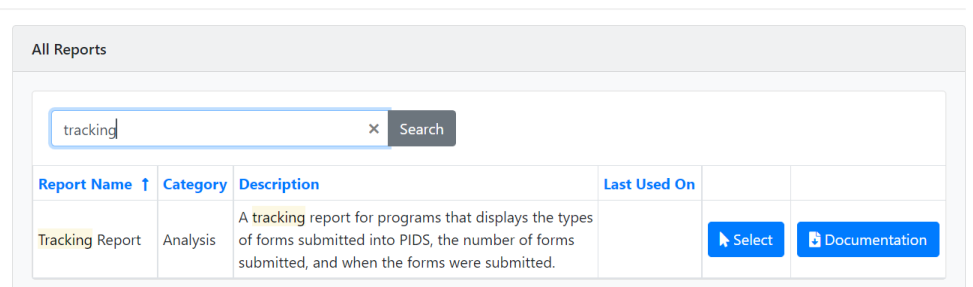
Pulling a Tracking Report

There may be times when you wish to summarize or review the number of data entries into the Pyramid Model Implementation Data System (PIDS). The tracking report provides a summary of these data for a calendar year:

- Date of most recent Benchmarks of Quality self-assessment
- Number of coaching logs entered by month
- Number of TPITOS and/or TPOTS entered in Spring and Fall
- Number of Behavior Incident Reports entered by month
- Number of ASQ:SE screener results entered in Spring and Fall

To access your program tracking report:

1. Go to the report dashboard by selecting Reports from the black bar at the top of the screen.
2. Type “tracking” into the search bar and use the blue select button when Tracking Report appears.



4. Select run report.
5. Use the save feature at the top of the report screen to download the report for sharing.

